



2023-2024 STAFF GRANT APPLICATION FORM

THIS YEAR ALL GRANTS WILL BE SUBMITTED TO DR. COX

- Applications are due to Dr. Cox by 10/2
- Expect to hear back by the end of October.
- Please make sure your grant has been approved before spending any money.
- Please contact grants@hhillpta.org with any questions.
- Consider applying with fellow staff members.
- **Please submit completed forms online at: gcox2@nsd.org or to the front office.**

Requested by: _____

Requested Date: _____

Email: _____

Briefly describe what you are applying for, including items requested . You may include online links or screenshots if that works best.

Amount requested, including tax and shipping:_____

(you may attach a screenshot if that works best)

Approximate number of students to benefit over life of the grant: _____



Guide to PTA Staff Grants

Dear Hollywood Hill Staff,

Thank you for all that you do for the students and community of Hollywood Hill Elementary. Everything you do is greatly appreciated by parents, caregivers and students.

In a continuing effort to support Hollywood Hill staff, Hollywood Hill PTA set aside part of our fundraising income budget to provide teachers and staff with grants. The use of these grants must be in accordance with Hollywood Hill PTA Standing Rules, WA State PTA Bylaws, WA State non-profit law and IRS Regulations.

Please reach out with any questions!

Grants Committee: grants@hhillpta.org

President: president@hhillpta.org

What is a Staff Grant?

Hollywood Hill PTA makes funds available to staff to purchase supplies or materials that will enrich the educational experience for students in and outside of their classrooms.

Who is eligible?

All staff at Hollywood Hill Elementary are eligible to apply for a staff grant. We encourage staff to apply jointly in order to benefit multiple classrooms or an entire grade level.

What kind of items may NOT be purchased with a Staff Grant?

Supplies provided by Hollywood Hill or NSD

Professional Development

Transportation costs

Is there a deadline to use my Staff Grant?

Our expectation is that you will use the granted funds within the requested school year.



Here are some of the questions we as a committee and PTA ask ourselves when looking at a grant request:

Will the grant support students' health, well-being or educational success?

Does this grant distribute grant funds between *all* grade levels?

How many individuals will this grant benefit?

Will this grant benefit a wide variety of students?

Does this grant offer enduring value of benefit?

Will this grant provide climate and/or culture change to the school environment?

Is this grant relevant to carry out curriculum, school and/or PTA goals?

Does this grant serve under represented activities or students?

Is the request bringing new, unique or innovative tools, techniques, materials or instruction to our school?

Has this individual/group/project already received PTA funding this school year?

Has the PTA funded the same kind of grant request in the past?

Could the request be funded by other means?