



Agenda: PTA General Membership Meeting minutes

Place: Library

Date and Time: October 9, 2018 at 6:30pm

6:30pm Welcome and Social Time

6:45 Call to order by President Diana

- Approval of the Minutes and Consent agenda: Denise W motion, Denise N seconds, all approve

6:47 President's Report

Standing Rule changes and approval:

- Section 3 #5- Diana went over changes which included wording for membership- Denise N motion, Liza Y seconds, all approve
- Section 4 # 5- strike WatchDOGS, as it is not a current program- Torrey E motions, Sarah KS seconds, all approve
- Section 5 #1- add in "standing rules" to be adopted- Nikki C motions, Liza Y seconds, all approve
- Section 5 #2- correct name of meeting for executive board meetings- Liza motions, Nikki seconds, all approve
- Section 6 #3 - add in section/wording on username and passwords for online banking accounts - Denise W motions, Nikki seconds, all approve
- Correct our website name (hhillpta.org)- Sarah KS motions, Nikki seconds, all approve
- add in training line to section 6

Adopt Standing Rules- motion by Denise W, Nikki C seconds, all approve

6:55 President Elect

Grant process - Sarah explained the new grant process that will be rolled out to teachers/staff. Grants will be reviewed twice a year, open to any staff member. Grant committee will compile and organize forms and present to board to approve. Grant budget = \$4k. Form will be online soon on HHE PTA website. Teachers do still get \$100 budgeted for miscellaneous items (separate from the grant process).

7:00 Treasurer's Report

Budget updates and approval

Financial Review was done for this fiscal year, as required by WSPTA.

Budget needs to be adopted and re-approved- only change being that \$160 will be added to fund Spelling Bee, as we now have a teacher who has agreed to run it (Killam). Sarah KS motioned, Pam Avenell seconds, all approve.

7:00 -7:15 Introduction of all other chairs:

Secretary Report

Community Outreach

Ways and Means

Family Life and Health

Special Needs Rep

Enrichment including Art Docent

Standing Committee Chairs who are present

7:15 Principal's Report and Training - Denise Waters presented the volunteer training which is required of all volunteers on campus.

8:00 Adjourn