

Hollywood Hill PTA REIMBURSEMENT FORM

This is a request for funds from the Hollywood Hill PTA. The expenditure for which these funds are to be used is part of the approved Budget for the year.

1. To whom is the check to be written:

Name _____
 Address _____

Treasurer to complete

Check # _____

Date _____

Amount \$ _____

2. Purpose (what is/was the money spent for?)

3. Date the check is needed? _____ Amount of check: \$ _____
 Date this form was submitted? _____

4. Contact details of the person submitting this form (if different from above)

Name _____
 Phone _____

5. Approved by: _____
 Committee Chairperson Executive Officer

6. Tape receipts to the back of this form. Use additional papers if necessary.

7. Please indicate the budget which is to be charged:

<p>OUTREACH</p> <ul style="list-style-type: none"> <input type="checkbox"/> 6th Grade Graduation Event <input type="checkbox"/> Art Docent <input type="checkbox"/> Artist in Residence <input type="checkbox"/> Educational Advocacy <input type="checkbox"/> Fall Social Food/Entertainment <input type="checkbox"/> Field Trip Volunteer Fund <input type="checkbox"/> Food Drive <input type="checkbox"/> Give to the Troops <input type="checkbox"/> Global Outreach <input type="checkbox"/> Hospitality <input type="checkbox"/> New Family Social <input type="checkbox"/> Scholarship Fund <input type="checkbox"/> School Beautification <input type="checkbox"/> Sunshine Fund <input type="checkbox"/> Teacher Appreciation <input type="checkbox"/> Volunteer Recognition <input type="checkbox"/> WSPTA Awards 	<p>FUNDRAISING</p> <ul style="list-style-type: none"> <input type="checkbox"/> BINGO Night <input type="checkbox"/> Directory <input type="checkbox"/> Plant Sale <input type="checkbox"/> Popcorn Sales <input type="checkbox"/> Spirit Wear <input type="checkbox"/> Walk-a-Thon <input type="checkbox"/> Event Night/Auction <input type="checkbox"/> Raffle <input type="checkbox"/> Pass the Hat 	<p>STUDENT ENRICHMENT</p> <ul style="list-style-type: none"> <input type="checkbox"/> After School PE <input type="checkbox"/> Book Club <input type="checkbox"/> Chess Club <input type="checkbox"/> Choir/Marimba Club <input type="checkbox"/> Classroom Packs (EPI) <input type="checkbox"/> Geography Bee <input type="checkbox"/> Math Club/Team <input type="checkbox"/> Spanish Class <input type="checkbox"/> Spelling Bee <input type="checkbox"/> Theater 	<p>FAMILY LIFE & HEALTH</p> <ul style="list-style-type: none"> <input type="checkbox"/> Emergency Prep <input type="checkbox"/> Field Day <input type="checkbox"/> Movie Night <input type="checkbox"/> Pumpkin Carving Night <input type="checkbox"/> Reflections <input type="checkbox"/> School Dance <input type="checkbox"/> Science Fair/Day <input type="checkbox"/> Skating Party <input type="checkbox"/> Talent Show <input type="checkbox"/> Membership Scholarship
<p><input type="checkbox"/> PRIOR YEAR EXPENSES</p>	<p>Other Income</p> <ul style="list-style-type: none"> <input type="checkbox"/> Box Tops <input type="checkbox"/> General Donations <input type="checkbox"/> Interest Income <input type="checkbox"/> Membership 	<p>GRANTS</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assemblies <input type="checkbox"/> Educational Enrichment/STEM <input type="checkbox"/> Field Trips (15 * \$300) <input type="checkbox"/> Fund an Item <input type="checkbox"/> Room Parents (\$50/class-15) <input type="checkbox"/> Social Enrichment <input type="checkbox"/> Teachers (18 * \$250) <input type="checkbox"/> Specialist Fund <input type="checkbox"/> T-shirt Fund 	<p>ADMINISTRATION</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copying <input type="checkbox"/> Filing/License Fees <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Supplies <input type="checkbox"/> Insurance <input type="checkbox"/> Training/Seminars <input type="checkbox"/> Treasurer's Software/Tax Prep <input type="checkbox"/> NSF/Bank Fees <input type="checkbox"/> Website