

**Hollywood Hill Elementary PTA  
General Membership Meeting  
Tuesday 2/28/17  
Portable 2**

Sign in sheet - see attachment

Call to order by President Liza Yore at 9:35 a.m.

Minutes from 10/18/16 General meeting – motion to approve by R Ustorf, seconded by M Johnson. Approved.

**Treasurer's Report – Michelle Sceppa**

- Final money earned from 2016-17 Pass the Hat was \$19,434
- Distributed Treasurer's Report and Budget Analysis
- WA Dept of Revenue verified that they now require we pay sales tax on popcorn sales
- Michelle started working on budget for our annual budget meeting in May. Working on a spreadsheet that will include 4 years of historical data.
- We will hold budget meeting this spring, would like to have a lot of preliminary discussion (via email) so we can streamline the meeting so it won't take so long.
- Diana Christiansen inquired as to why the current budget for the 5<sup>th</sup> and 6<sup>th</sup> grade grad celebrations was only \$500 each instead of \$1000 (as it has been in the past). It was believed that the amount was erroneously divided into the 2 graduations instead of doubled. Motion made by K Hines to amend the budget to reflect \$1000 for both 5<sup>th</sup> and 6<sup>th</sup> grades for their celebrations. D Christiansen seconded. Approved by general membership.
- Programming Club – General Membership requested to approve additional line item for Programming Club (under Enrichment). Registration handled via PTA website. Fee approx. \$40 student (to cover cost of paid staff member to oversee program and use of NSD technology). D Need motioned to add line item for Programming Club (income of \$900, expense of \$1000), C Griffy-Brown seconded. Approved by general membership.
- Will use contingency funds for current school year popcorn sales tax.

**Principal's Report – JoAnn Todd**

- No news as of now on 2017-18 school start time. Will let families know as soon as she hears anything
- HHE will have on-site before and afterschool childcare – working on finalizing arrangements with a vendor. Keep in mind, this may impact space needed by PTA for afterschool enrichment program and/or other events
- Dr. Michelle Reid, NSD Superintendent, will be visiting HHE on 3/2. She will be having breakfast with 2 (randomly selected) students from each grade (2<sup>nd</sup> -6<sup>th</sup>). After breakfast, she will be touring classrooms. She also attended our Camp Read A Lot event 2/9 and has been invited to STEM Fair.

- ASB Pajama and Crazy Sock day is Thursday 3/2
- Working on SBA testing logistics and scheduling – will communicate to families likely by next week.
- At this point, preschool will likely stay at HHE next year (no current indication that they would be moved to another location)
- Charla thanked JoAnn for inviting 2017-18 families from Woodin to our PTA events. JoAnn plans to host welcome event for all new families in August and PTA would like to assist.

### **Nominating Committee Report and Elections**

Charla Griffy-Brown reviewed the candidates for board positions for the 2017-18 HHE PTA:

- President – Liza Yore
- President Elect – Diana Christiansen
- Treasurer – Kim Richards
- Secretary – Torrey Edwards
- Family Life and Health – Melissa Johnson
- Community Outreach – Sarah Newell
- Ways and Means – Rachael Ustorf
- Enrichment – Open
- Special Education Representative – Open\*

*\*see below in 'Revision to standing rules'*

Charla solicited additional nominations from the floor – there were no additional nominations. She then reviewed each position – all members in attendance voted in favor of each officer on the slate, no opposition. 2017-18 HHE PTA board is now approved.

Nominating committee continues in their efforts to nominate candidates for the 2 open positions. Will present candidates for these openings at the next General Membership meeting.

### **Revision to standing rules – Liza Yore**

Presented a motion to revise our bylaws to add *Special Education Representative* as a voting member of our board. Charla Griffy Brown motioned to make this revision to our bylaws, R Ustorf seconded. Approved by General Membership. This will be added to our bylaws in Section 4, Clause 13. Liza will revise bylaws and have current copy available on Google docs.

### **WSPTA awards**

Over midwinter break, Liza worked on several PTA awards, we will know the results by spring convention. Krista submitted the application for a PTA Membership Award.

Charla said that Timbercrest is soliciting requests from parents on information they would like to see presented at an upcoming open house. Denise Need mentioned that the information available for special education students in terms of class enrollment is somewhat lacking/confusing.

### **Ways and Means – Rachael Ustorf**

- Clothing Drive is March 23-24, still need volunteers to staff various shifts
- Fun Run is 4/26/17 after school. Looking at offering T-shirts (for sale) as a 'lap counting' souvenir. Online registration (necessary to get accurate count for participation and materials) will be held 3/6 to 3/27. Late registration will be allowed but PTA cannot guarantee that late registrants will receive participation ribbon, etc.
- Box tops – submitted in February. Don't know \$ amount received yet.

### **Advocacy – Charla Griffy-Brown**

- Levy cliff bill (shortfall of federal funding), McCleary Bill (state is being fined \$100k/day for not fully funding education) potential shortfall for our school district. Contact your state rep and/or Charla if you have any questions/concerns.
- Denise is hosting a table at the All in For Kids Luncheon on April 4 at Northcreek HS. Suggested donation is \$100.

### **Family Life and Health**

- March 10 is STEM Fair – as of today, 92 registrants
- PLTW displays from each grade at fair
- Passport – stay in gym and participate and engage with vendors and projects.
- Art Walk is 5/19 at 6 p.m.
- Need more display boards as district only lending us 10 – contact with Melissa if you have any ideas.

### **Community Outreach – Sarah Newell**

- Nikki and Sarah were absent from meeting
- Food Drive is 3/20 -3/24 – all proceeds go to Hopelink

### **Enrichment – Diana Christiansen**

- Programming Club – starting mid March for 10 weeks
- Art class – currently underway
- Missoula – Jack and the Beanstalk scheduled for Nov 13-18, 2017 (\$3050 fee). This will be open to grades 1<sup>st</sup> – 5<sup>th</sup> and limited to 64 actors
- After school PE started last week
- Math Team – outgoing budget should include \$800 expenses. May have 4<sup>th</sup> and 5<sup>th</sup> grade math team next year.

## **Other Business**

- Book Fair and Camp Read a Lot - average earnings was \$2k in a day. With addition of Camp Read A Lot accompanying the book fair, the average raised to \$5k the day of the event. This year, \$6k was made in 1 day. The shortened (due to weather) 3 day total earned at book fair brought in almost \$10k.
- SEPAC/HiCAP joint presentation on 3/9/17: "Using Pediatric Physical and Occupational Therapy to Empower Parent and Child Interactions" (flier distributed and available in office).
- Golden Acorn – Awards for outstanding educator, advocacy and volunteers. Brunch is June 1<sup>st</sup>, we will be getting fliers out soon for nominations. Winners will still be recognized at end of year assembly
- Move end of year assembly to Friday before the last day of school to encourage attendance?
- Could potentially move Golden Acorn awards to it's own assembly
- Book Club – 3<sup>rd</sup> to 6<sup>th</sup> graders – parent led book club once a week at lunch. Sign up by March 10.

Meeting adjourned at 11:11 a.m.