

**Hollywood Hill Elementary PTA  
General Membership Meeting  
Tuesday, May 23, 2017  
Activity Room**

Sign in sheet - see attachment

**General PTA Business**

- Minutes from 2/28/17 meeting: C Griffey-Brown motioned we accept the minutes from the February 2017 General PTA Meeting. M Sceppa seconded.
- Consent Agenda for 5/23/17 meeting - see attached. K Hines motioned to approve Consent Agenda for 5/23 meeting. M Sceppa seconded.
- Co-President report: NSD Board meeting is also 5/23. 4 out of the 5 board members will be new next year. Please keep yourself informed and updated on NSD Board happenings - there is a lot going on at NSD right now!
- WSPTA Awards: awarded at convention in late April - HHE had a terrific showing with several awards.
- Open Board positions/elections: There are 2 open positions on HHE-PTA board: Special Education Representative and VP of Enrichment.

- 1) D Christiansen nominated Denise Need for position of Special Education Representative. K Hines seconded. No other nominations from the floor. D Need elected to position of Special Education Representative by unanimous vote.
- 2) D Christiansen nominated Sarah Kennedy Shunn for the position of VP of Enrichment. K Hines seconded. No other nominations from the floor. Sarah Kennedy Shunn elected to position of VP of Enrichment by unanimous vote.

**2017-18 Budget discussion**

2017-18 budget was developed with input from board members and discussed in line item detail at the Monday, May 3, 2017 board meeting. Treasurer M Sceppa presented budget spreadsheet that she put together with the changes discussed at the 5/3 meeting.

Detailed discussion on certain budget items at the General Meeting is as follows:

- Discussion regarding request for PTA to fund periodicals for classrooms (this also may include student planners for 4th and 5th grades). We recently learned that NSD no longer allows teachers to solicit funds from individual students to pay for these periodicals (Time 4 Kids, etc). In order to fund these periodicals for 2017-18 school year, it would cost approximately \$2100. An additional \$500 would be needed to purchase planners. T Edwards motioned that we include funding for periodicals for next year with the understanding that this is up for review in future years as it will likely not be sustainable for PTA to continue to fund this. JoAnn Todd was present for the discussion and said she will plan to look into other, lower cost, alternatives in future years (i.e. online, etc). Funding periodicals put to vote - majority in favor, one no vote. Motion passed.
- On page 7 of 15 on budget detail, D Christiansen asked if Math Adventure may need additional funds to cover prizes. D Need made a motion to increase this line item expense from \$300 to \$375. Motion passed

- Choir/Marimba - possibly being offered during school day. Some discussion regarding PE activities/intramurals during recess.
- Specialist Funds (OT/PT): Recent request came from our OT/PT specialist for \$50 to purchase sensory and writing tools for general ed students who may benefit from these items. K Hines made a motion we add \$50 to the budget for OT/PT specialist. Motion passed. Additional discussion about possibility of 'fund an item' for some of these things at our Wine/Cheese auction event next year.
- Contingency - request for definition of what these funds can be used for. These funds can only be used for items we've committed to but did not have adequate funds to cover.
- D Christiansen made a motion to accept the 2017-18 budget. S Kennedy-Shunn seconded. Majority voted to accept budget, 1 opposed.

#### General PTA Business (continued)

- D Christiansen asked about home school students within our boundary who want to participate in enrichment activities. Our behavior contract should cover any issues that may arise and/or may require additional parental involvement.
- Family Life and Health: **Art Walk** very successful! Comment was made that we need to remind parents that they are responsible for supervision during after hours events. **Field Day** - coming up on June 21. Melissa will discuss with Victoria Gray. Would like to request that parent volunteers not bring younger siblings.
- Community Outreach: Community Serve Day - Sunday, August 20 from 9 to 1. Kamrin Wheeler, Megan Thaman and Krista Hines will chair. Please register on [www.communityserveday.org](http://www.communityserveday.org)
- Advocacy: Please vote for new NSD board members in November
- Ways and Means: we need a popcorn chairperson for 2017-18, please forward names of anyone you think may be interested to R Ustorf.

#### Principal's Report – JoAnn Todd

- Morning greeter has been hired! Rosie Gray started working earlier this month. Morning drop off going very smoothly. Cross walk painted in front parking lot.
- Before and After care by YMCA - sign ups are currently going on. 25 is capacity, YMCA is willing to waive minimum amount of students for next year.
- Currently we are closed to waivers next year except for program placements or 5th graders.
- End of year assembly changed to Friday 6/23 to 2 p.m.
- JoAnn requested to have input on Art Walk date next year so she can try to help coordinate a date that allows us earlier access to gym for set up.
- Book Swap - June 20-22 (in the library)
- Last date of school is Monday 6/26

Meeting adjourned 8:46 p.m.

- *Please note, these minutes are pending approval from the general membership at the fall 2017 general meeting*